PRE-ADVERSE ACTION LETTER

[Company's Name]
[Address]
[Phone Number]

CONFIDENTIAL TO BE OPENED BY ADDRESSEE ONLY
[Applicant's Name]
[Address]

[Date]

Dear [Applicant]

We are writing to inform you that in evaluating your application for employment we have received the enclosed consumer report. This notification is provided because we may make an adverse decision that may be based, in whole or in part on this report. We are hereby informing you of certain information pursuant to the Fair Credit Reporting Act and state law.

The report was procured pursuant to authorization provided by you. A summary of your rights as a consumer is enclosed. If you have any questions regarding this report or believe that it may contain incorrect information, you may contact the provider of the report, Sentinel Background Checks, and they will respond to your reply. Their mailing address and phone number are listed below:

Sentinel Background Checks
710 Fairfield Dr. Suite 2
Brandon, FL 33511
Phone: 813-662-2535
Fax: 813-662-2131
http://www.sbchecks.com

Sentinel Background Checks only provided us the consumer report and plays no part in the decision to be taken on your employment application. Sentinel Background Checks is unable to provide you with specific reasons for any employment related decisions to be made.

Sincerely,
[Company's Name]

Enclosures: Consumer Rights Notification
Consumer Report